1. **THE AIM OF THE COURSE**

The course aims to teach the basic concepts, subjects, skills and tools of construction project management that an architect needs as the responsible professional in building production process.

2. **CONTENT OF THE COURSE**

The outline of the course is given below:

- Introduction,
- Projects and their management,
- Contracting arrangements,
- Types of Contracts,
- Human factors in the management of projects,
- Cost planning and control,
- Feasibility studies in building construction,
- Tendering procedure,
- Bidding procedure,
- Information technology and information systems in construction,
- Integrated management of time, resources and cost,
- Project planning and programming,
- Progress control and closeout.

3. **REQUIREMENTS TO TAKE THE FINAL EXAM**

- Minimum 60 per cent attendance to the course,
- Minimum 80 per cent attendance to the practical studies and the submission of all assignments.

4. **SUCCESS**

A grade over F is required as the average of midterm exams, assignments, practical studies, quizzes and final exam for success.
5. CALCULATION OF THE GRADES

Mid-term grade:
- Mid-term examinations: 50 %
- Practical studies: 20 %
- Quizzes 10 %
- Assignments: 20 %

Final grade:
- Mid-term grade: 50 %
- Final examination: 50 %

6. CLASS RULES
- Assignments must be turned in on the date due,
- Quizzes will be given on particular subjects.